

BY-LAWS OF THE FOX RIVER C.A.U.S.E.

ARTICLE I NAME

The name of this organization shall be "The Fox River C.A.U.S.E.", hereafter known as the CAUSE.

ARTICLE II PURPOSE

The purpose of the CAUSE is to promote, protect, and restore the Fox River waterway through projects, restoration, acquisition, public awareness and activities for the mutual benefit of the members and the public. The CAUSE is established as a non-profit organization.

ARTICLE III MEMBERSHIP

A member is defined as an individual in good standing. A voting member is defined as a member who has attended ~~at least 75% of a majority of events and meetings~~ within any calendar year and is in good standing. Special consideration may be given to members by a majority vote of the officers. Membership in the CAUSE shall be open to all individuals interested in the Fox River waterway. Membership is a privilege and is maintained by compliance with the By-Laws of this organization. New members shall pay dues as set from time to time by the Board of Directors. Any individual may be terminated and / or suspended by the majority vote of the Board of Directors for: nonpayment of dues, non-compliance with By-Laws of the organization and other reasons, if in the judgement of the Board of Directors, the best interest of the organization would be served.

ARTICLE IV GRIEVANCES/RESIGNATION

A member has the right to bring grievances concerning the organization to the Board of Directors for resolution. Any member may resign from this organization at anytime upon written notice to the Board of Directors.

ARTICLE V MANAGEMENT

This organization shall be organized and operated for social welfare purposes within the meaning of Code Section 501 C(4) of the Internal Revenue Code. Management of this organization shall be vested in one (1) elected Board of Directors.

ARTICLE VI BOARD OF DIRECTORS

The Board of Directors shall include the following elected officers: President Vice-President, Secretary, Treasurer, and one (1) member at large. All board members shall be a paid member of this organization (i.e. in good standing). The term of office shall be two (2) years. The President, Secretary and one member at large shall be elected in odd number years. The Vice-President and Treasurer shall be elected in even number years. The office shall begin on April 1 following elections and end March 31 two years later.

ARTICLE VII DUTIES OF THE BOARD OF DIRECTORS

The duties of the board shall be to establish policy, direct activities of the officers and committees and approve all actions pertaining to the business of the organization. Elected members of the Board of Directors shall be responsible for attending no less than 75% of all scheduled Board and General membership meetings. The Board upon 3/5 affirmative vote may remove any Board member when it is considered to be in the best interest of the organization.

ARTICLE VIII MEETINGS OF THE BOARD OF DIRECTORS

Regular meetings of the Board shall be held at a time and place designated by the President. Regular meetings shall be open to the public and all members of the organization. The President may call special meetings of the Board at any time. Notice shall be given in sufficient time to permit Board members availability. An Executive Session shall be the only closed meeting of the Board of Directors.

The Board of Directors shall have authority in all matters except the following functions of the membership of the organization: Election of the Board of Directors and changing the By-Laws.

ARTICLE IX OFFICERS

PRESIDENT

- Responsible for administration of the organization in accordance with the By-Laws.
- Presides at all General, Special and Executive meeting of the organization.
- Coordinates committee activities and appoints members to the committees.
- Ex-officio member of all committees.

VICE-PRESIDENT

- Shall perform all duties and have the powers of the President during his/her temporary incapacity.
- Shall perform duties delegated by the President
- Responsible for soliciting and maintaining membership and related records.
- Responsible for preparation of any/all grant documents.

SECRETARY

- Prepare and maintain contact information (email or telephone or post address) of all active officers and members.
- Shall keep a record of attendance at all meetings.
- Responsible for preparation of organization's newsletter.

TREASURER

- Shall manage the financial records of the organization. These financial records shall be available to the general membership upon request
- Shall present a financial report at each general meeting of the membership.
- Shall prepare and present the Board. with an annual budget no later than November 1st of each year for the following year.
- Shall keep all funds in the name of the organization. in a bank approved by the Board of Directors and subject to withdrawal by checks. Signature authority shall rest in the Treasurer and/or President.
- Prepare an annual report for presentation to the membership at the Annual meeting.

ARTICLE X
FISCAL YEAR

The organization shall operate on a calendar year basis.

ARTICLE XI
COMMITTEES

The President and Vice-President shall appoint all committees which are advisory to the Board of Directors and which may include but are not limited to: Membership (recruitment), By-Laws, and Nominating.

ARTICLE XII
DUES

Dues of each member will be determined from time to time by the Board of Directors. Payment of dues shall be due by August 1st of each year.

ARTICLE XIII
MEETINGS OF THE MEMBERSHIP

The annual meeting shall be held in March at a time and place announced no later than January 31. General meetings of the membership will be held periodically, but not less than four times annually, following the Board of Directors meeting. Special meetings of the membership may be called at any time.

A Quorum shall constitute 50% of the current to-date voting membership. Any action taken at a general membership meeting shall require a quorum of the voting membership to be present.

Each member shall have one (1) vote. No member may allocate their voting right to another member. A member requiring an absentee ballot shall apply for it from the nominating committee no later than one week prior to election. All absentee ballots shall be signed and dated by the member, states the office and person for whom the vote is to be cast, and shall be in a yes/no vote form in the case of a motion before the organization as appropriate. All absentee ballots shall be in a sealed envelope for presentation.

ARTICLE XIV
AMENDMENTS

These By-Laws may be amended at any meeting of the membership provided proper notice is given and a quorum is present. A Quorum vote of the membership is required to approve the amendments to the By-Laws, provided a copy of those proposed amendments shall have been sent to each member with a notice of the meeting and the intend to discuss and approve the proposed revisions.

ARTICLE XV
DISSOLUTION

Upon dissolution of this organization, all assets shall be distributed exclusively for social welfare purposes to an organization or organizations exempt under section 501 C (4) of the Internal Revenue Code.

Approved by the General Membership on _____
Attest: _____, Secretary

Deletions have the ~~striketrough~~, additions have the underscore.